

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Department Narrative

#### Department Description :

Circuit Courts are the highest common law and equity courts of record exercising original jurisdiction within Maryland. Each has full common law and equity powers and jurisdiction in all civil and criminal cases within the County, and all the additional powers and jurisdiction conferred by the Maryland Constitution and by law, except where jurisdiction has been limited or conferred exclusively upon another tribunal by law. The Circuit Courts are trial courts of general jurisdiction. Their jurisdiction is very broad but generally covers major civil cases and more serious criminal matters. Circuit Courts also may decide appeals from the District Court of Maryland and certain administrative agencies. Circuit Courts are grouped into eight geographical circuits. The Circuit Court for Howard County is in the Fifth Judicial Circuit which also includes Anne Arundel and Carroll counties.

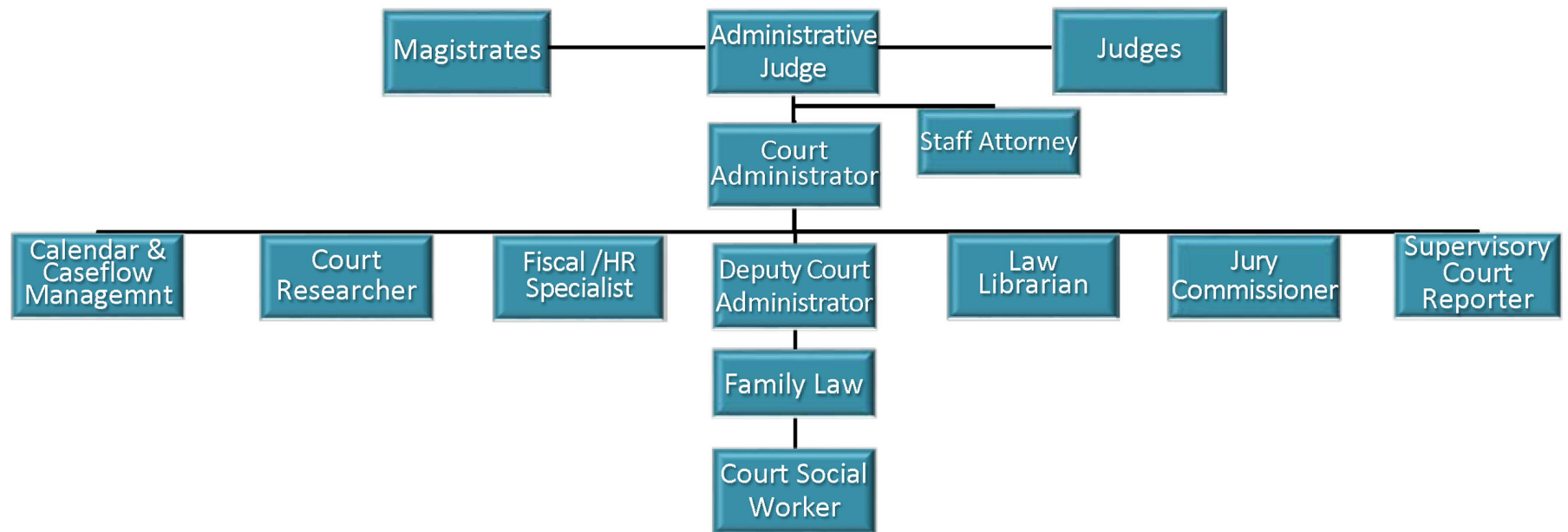
#### Outlook : (What is new or different about this years budget?)

The General Fund budget for the Howard County Circuit Court will be a maintenance budget for FY2019. The Court is not requesting any new efforts and will be submitting a budget that maintains its current operations. The two positions listed in the Circuit Court Department Personnel Summary under FY2019 were actually approved in the FY2018 budget. The Court is not asking for new personnel in FY2019.

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## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Department Organizational Chart



## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Department Personnel Summary

Classification	Grade	FY 2018 Authorized	FY 2019 Proposed
1201 - FISCAL SPECIALIST I	GJ	1.00	1.00
1303 - ADMINISTRATIVE ANALYST II	GK	1.00	1.00
1305 - SENIOR ADMINISTRATIVE ANALYST	GL	1.00	1.00
1307 - ADMINISTRATIVE MANAGER	GN	1.00	1.00
1403 - OFFICE ASSISTANT II	GC	0.80	0.80
1411 - ADMINISTRATIVE AIDE	GG	1.00	1.00
1412 - ADMINISTRATIVE TECHNICIAN	GG	9.00	9.00
1413 - ADMINISTRATIVE ASSISTANT	GI	2.00	2.00
1501 - LEGAL SUPPORT SERVICES TECHNICIAN	GG	4.60	5.60
1503 - LEGAL SUPPORT SERVICES SPECIALIST	GI	7.00	7.00
1504 - ENTRY LEVEL ATTORNEY	GL	1.00	1.00
1509 - CIRCUIT COURT ADMINISTRATOR	GP	1.00	1.00
4213 - TECHNICAL SERVICES SUPPORT SPEC IV	GL	1.00	1.00
5211 - HUMAN SERVICES SPECIALIST III	GK	1.00	1.00
<b>SBFS Total</b>		<b>32.40</b>	<b>33.40</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Department Expenditure Detail

#### 01 - General Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>7300000000 - Circuit Court</b>						
50 - Personnel Costs Total	2,526,895	2,754,070	2,695,719	2,811,006	56,936	2.07%
51 - Contractual Services Total	172,994	178,631	177,431	180,002	1,371	0.77%
52 - Supplies and Materials Total	81,795	85,975	85,975	85,673	-302	-0.35%
58 - Expense Other Total	0	36,383	36,383	40,342	3,959	10.88%
<b>7300000000 - Circuit Court Total</b>	<b>2,781,684</b>	<b>3,055,059</b>	<b>2,995,508</b>	<b>3,117,023</b>	<b>61,964</b>	<b>2.03%</b>
<b>01 - General Fund Total</b>	<b>2,781,684</b>	<b>3,055,059</b>	<b>2,995,508</b>	<b>3,117,023</b>	<b>61,964</b>	<b>2.03%</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Department Expenditure Detail

#### 06 - Program Revenue Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>73000000000 - Circuit Court</b>						
51 - Contractual Services Total	79,830	125,000	125,000	125,000	0	0.00%
<b>73000000000 - Circuit Court Total</b>	<b>79,830</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.00%</b>
<b>06 - Program Revenue Fund Total</b>	<b>79,830</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.00%</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Department Expenditure Detail

#### 14 - Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>73000000000 - Circuit Court</b>						
50 - Personnel Costs Total	389,521	513,960	513,960	428,991	-84,969	-16.53%
51 - Contractual Services Total	34,638	43,808	43,808	44,458	650	1.48%
52 - Supplies and Materials Total	5,862	1,893	1,893	3,807	1,914	101.11%
53 - Capital Outlay Total	63,560	0	0	0	0	N/A
<b>73000000000 - Circuit Court Total</b>	<b>493,581</b>	<b>559,661</b>	<b>559,661</b>	<b>477,256</b>	<b>-82,405</b>	<b>-14.72%</b>
<b>14 - Grants Fund Total</b>	<b>493,581</b>	<b>559,661</b>	<b>559,661</b>	<b>477,256</b>	<b>-82,405</b>	<b>-14.72%</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Department Expenditure Detail

#### 20 - Trust And Agency Multifarious

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>7300000000 - Circuit Court</b>						
58 - Expense Other Total	21,348	52,000	52,000	52,000	0	0.00%
<b>7300000000 - Circuit Court Total</b>	<b>21,348</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>0</b>	<b>0.00%</b>
<b>20 - Trust And Agency Multifarious Total</b>	<b>21,348</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>0</b>	<b>0.00%</b>
<b>7300 - Circuit Court Total</b>	<b>3,376,443</b>	<b>3,791,720</b>	<b>3,732,169</b>	<b>3,771,279</b>	<b>-20,441</b>	<b>-0.54%</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Division Narrative :** 7300000000 - Circuit Court

**Fund :** General Fund

#### **Narrative :**

Circuit Courts are the highest common law and equity courts of record exercising original jurisdiction within Maryland. Each has full common law and equity powers and jurisdiction in all civil and criminal cases within the County, and all the additional powers and jurisdiction conferred by the Maryland Constitution and by law, except where jurisdiction has been limited or conferred exclusively upon another tribunal by law. The Circuit Courts are trial courts of general jurisdiction. Their jurisdiction is very broad but generally covers major civil cases and more serious criminal matters. Circuit Courts also may decide appeals from the District Court of Maryland and certain administrative agencies. Circuit Courts are grouped into eight geographical circuits. The Circuit Court for Howard County is in the Fifth Judicial Circuit which also includes Anne Arundel and Carroll counties.

#### **Highlights**

The General Fund budget for the Howard County Circuit Court will be a maintenance budget for FY2019. The Court is not requesting any new efforts and will be submitting a budget that maintains its current operations. The two positions listed in the Circuit Court Department Personnel Summary under FY2019 were actually approved in the FY2018 budget. The Court is not asking for new personnel in FY2019.

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## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Divison Personnel Summary :** 7300000000 - Circuit Court

**Fund :** General Fund

Classification	Grade	FY 2018 Authorized	FY 2019 Proposed
1201 - FISCAL SPECIALIST I	GJ	1.00	1.00
1303 - ADMINISTRATIVE ANALYST II	GK	1.00	1.00
1305 - SENIOR ADMINISTRATIVE ANALYST	GL	1.00	1.00
1307 - ADMINISTRATIVE MANAGER	GN	1.00	1.00
1403 - OFFICE ASSISTANT II	GC	0.80	0.80
1412 - ADMINISTRATIVE TECHNICIAN	GG	7.00	7.00
1413 - ADMINISTRATIVE ASSISTANT	GI	2.00	2.00
1501 - LEGAL SUPPORT SERVICES TECHNICIAN	GG	4.00	5.00
1503 - LEGAL SUPPORT SERVICES SPECIALIST	GI	4.00	4.00
1504 - ENTRY LEVEL ATTORNEY	GL	1.00	1.00
1509 - CIRCUIT COURT ADMINISTRATOR	GP	1.00	1.00
4213 - TECHNICAL SERVICES SUPPORT SPEC IV	GL	1.00	1.00
5211 - HUMAN SERVICES SPECIALIST III	GK	1.00	1.00
<b>Total Positions</b>		<b>25.80</b>	<b>26.80</b>

Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : General Fund

[illegible]

<b>Circuit Court Division Detail</b>	
<b>Division Expenditure Detail :</b>	7300000000 - Circuit Court
<b>Fund :</b>	General Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>1000000000 - General Fund</b>						
<b>Funded Program : 999999999999999999900 - Administration</b>						
511900 - Software Maintenance	57	1,200	1,200	1,200	0	0.00%
<i>updated licenses and digital audio recording software maintenance</i>						
513100 - Mileage	1,464	3,000	3,000	3,000	0	0.00%
<i>To and from meetings and conferences</i>						
513200 - Lodging	0	1,000	0	1,000	0	0.00%
<i>Conference lodging</i>						
513300 - Meals	131	300	100	300	0	0.00%
<i>Travel meals</i>						
513500 - Conferences & Seminar Fees	840	1,350	1,350	1,350	0	0.00%
<i>Court Management and substantive conferences</i>						
513900 - Other Travel Expenses	24	0	0	0	0	N/A
514700 - Data Processing Services	4,129	5,403	5,403	4,910	-493	-9.12%
<i>County allocation</i>						
515300 - Contractual Food Services	4,427	4,000	4,000	4,000	0	0.00%
<i>County allocation</i>						
516820 - Association & Membership Dues	1,720	2,050	2,050	2,050	0	0.00%
<i>Judge, magistrate and staff association dues</i>						
517300 - Building & Contents Insurance	20,930	27,380	27,380	29,715	2,335	8.53%
<i>County allocation</i>						
517500 - General Liability Insurance	920	600	600	626	26	4.33%
<i>County allocation</i>						
<b>51 - Contractual Services Total</b>	<b>172,980</b>	<b>178,590</b>	<b>177,390</b>	<b>179,961</b>	<b>1,371</b>	<b>0.77%</b>
520100 - Office Supplies	43,770	45,000	45,000	45,000	0	0.00%
<i>Paper, toner, water, pens, courtroom and office supplies</i>						
521400 - Subscriptions & Publications	30,000	30,000	30,000	30,000	0	0.00%
<i>Law Library materials</i>						
522900 - Other Commodities Materials & Supplies	8,025	10,000	10,000	10,000	0	0.00%
<i>Furniture and building support</i>						
<b>52 - Supplies and Materials Total</b>	<b>81,795</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>0</b>	<b>0.00%</b>

<b>Circuit Court Division Detail</b>	
<b>Division Expenditure Detail :</b>	7300000000 - Circuit Court
<b>Fund :</b>	General Fund

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## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : General Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>1400000000 - General-Int Grant</b>						
<b>Funded Program : 999999999910000000085700 - Child Support Enforcement FY18</b>						
513100 - Mileage	0	41	41	0	-41	-100.00%
<i>I/C C/S portion of Grant 1*857</i>						
<b>51 - Contractual Services Total</b>	<b>0</b>	<b>41</b>	<b>41</b>	<b>0</b>	<b>-41</b>	<b>-100.00%</b>
520100 - Office Supplies	0	975	975	0	-975	-100.00%
<i>I/C C/S portion of Grant 1*857</i>						
<b>52 - Supplies and Materials Total</b>	<b>0</b>	<b>975</b>	<b>975</b>	<b>0</b>	<b>-975</b>	<b>-100.00%</b>
581030 - Matching Cost Conv	0	36,383	36,383	0	-36,383	-100.00%
<i>I/C C/S portion of Grant 1*857</i>						
<b>58 - Expense Other Total</b>	<b>0</b>	<b>36,383</b>	<b>36,383</b>	<b>0</b>	<b>-36,383</b>	<b>-100.00%</b>
<b>999999999910000000085700 - Child Support Enforcement FY18 Total</b>	<b>0</b>	<b>79,094</b>	<b>79,094</b>	<b>0</b>	<b>-79,094</b>	<b>-100.00%</b>
<b>Funded Program : 999999999910000000093700 - Child Support Enforcement</b>						
500100 - Salary-Regular	0	0	0	22,747	22,747	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
501100 - Benefits-FICA	0	0	0	2,959	2,959	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
501300 - Benefits-Health Insurance	0	0	0	11,938	11,938	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
501500 - Benefits-Retirement	0	0	0	4,795	4,795	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42,439</b>	<b>42,439</b>	<b>N/A</b>
510200 - Telecommunications Wired	0	0	0	0	0	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
513100 - Mileage	0	0	0	41	41	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
<b>51 - Contractual Services Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>	<b>41</b>	<b>N/A</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : General Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>1400000000 - General-Int Grant</b>						
<b>Funded Program : 999999999910000000093700 - Child Support Enforcement</b>						
520100 - Office Supplies	0	0	0	673	673	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
<b>52 - Supplies and Materials Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>673</b>	<b>673</b>	<b>N/A</b>
581030 - Matching Cost Conv	0	0	0	40,342	40,342	N/A
<i>I/C C/S Portion for Grant 1*937 FY 2019</i>						
<b>58 - Expense Other Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,342</b>	<b>40,342</b>	<b>N/A</b>
<b>999999999910000000093700 - Child Support Enforcement Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>83,495</b>	<b>83,495</b>	<b>N/A</b>
<b>1400000000 - General-Int Grant Total</b>	<b>35,165</b>	<b>79,094</b>	<b>79,094</b>	<b>83,495</b>	<b>4,401</b>	<b>5.56%</b>
<b>7300000000 - Circuit Court Total</b>	<b>2,781,684</b>	<b>3,055,059</b>	<b>2,995,508</b>	<b>3,117,023</b>	<b>61,964</b>	<b>2.03%</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Division Narrative :** 7300000000 - Circuit Court

**Fund :** Program Revenue Fund

**Narrative :**

Beginning in Fiscal 2013, Howard County moved juror fees from the General to the Program Revenue Fund. As these fees are 100% reimbursable by the State Judiciary, moving this cost out of the General Fund presents a more realistic picture of our budget.

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Division Expenditure Detail :** 73000000000 - Circuit Court

**Fund :** Program Revenue Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>21500000000 - Program Revenue Fund</b>						
<b>Funded Program : 999999999700000000062900 - Jurors Fees</b>						
513510 - Stipends	79,830	125,000	125,000	125,000	0	0.00%
<i>This is 100% cost reimbursable fund based on the number of jury trials per fiscal year. Jurors stipend is a set daily rate.</i>						
<b>51 - Contractual Services Total</b>	<b>79,830</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.00%</b>
<b>999999999700000000062900 - Jurors Fees Total</b>	<b>79,830</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.00%</b>
<b>21500000000 - Program Revenue Fund Total</b>	<b>79,830</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.00%</b>
<b>73000000000 - Circuit Court Total</b>	<b>79,830</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.00%</b>



## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Division Narrative :** 7300000000 - Circuit Court

**Fund :** Grants Fund

#### **Narrative :**

##### **FAMILY GRANT**

The Family Law Grant provides additional resources for the support and management of family law cases. The primary goals are to ensure cases are processed timely, parties are given access to appropriate services and cases are given referrals to alternative dispute resolution options. Family Law programs and services include: scheduling conferences; domestic facilitation; free legal assistance; mediation in child custody cases; property mediation; parenting seminars; mediation/parenting seminar fund; child custody evaluation; child counsel; and parent coordination. This grant is awarded by the State Administrative Office of the Courts, Department of Family Administration. No County matching funds are required.

##### **CHILD SUPPORT**

An agreement exists between the State Department of Human Resources' Child Support Enforcement Administration and Howard County, acting through the Circuit Court for Howard County. The agreement provides that the County shall operate a program designed to provide child support enforcement services in accordance with the federal Department of Health and Human Services approved State Plan under Title IV-D of the Social Security Act and the Cooperative Reimbursement Program. The grant will support two positions, one a judicial secretary/court reporter and the second a part-time secretary position. The Magistrate receives referrals in Title IV-D cases to adjudicate the establishment of paternity and the establishment, modification and enforcement of obligations for child support and medical support. This Cooperative Reimbursement Agreement program is a shared cost between the federal government (66%) and the local government (34%). Local governments are also assessed an administrative fee by the State Department of Human Resources.

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Divison Personnel Summary :** 7300000000 - Circuit Court

**Fund :** Grants Fund

Classification	Grade	FY 2018 Authorized	FY 2019 Proposed
1411 - ADMINISTRATIVE AIDE	GG	1.00	1.00
1412 - ADMINISTRATIVE TECHNICIAN	GG	2.00	2.00
1501 - LEGAL SUPPORT SERVICES TECHNICIAN	GG	0.60	0.60
1503 - LEGAL SUPPORT SERVICES SPECIALIST	GI	3.00	3.00
<b>Total Positions</b>		<b>6.60</b>	<b>6.60</b>

**Circuit Court Division Detail**

**Division Expenditure Detail :** 7300000000 - Circuit Court

**Fund :** Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>2600000000 - Grants-External</b>						
<b>Funded Program : 99999999910000000066600 - Child Support Enforcement FY16</b>						
500100 - Salary-Regular	11,069	0	0	0	0	N/A
501100 - Benefits-FICA	1,002	0	0	0	0	N/A
501300 - Benefits-Health Insurance	6,250	0	0	0	0	N/A
501500 - Benefits-Retirement	1,586	0	0	0	0	N/A
<b>50 - Personnel Costs Total</b>	<b>19,907</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
510200 - Telecommunications Wired	1,010	0	0	0	0	N/A
<b>51 - Contractual Services Total</b>	<b>1,010</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
520100 - Office Supplies	1,067	0	0	0	0	N/A
<b>52 - Supplies and Materials Total</b>	<b>1,067</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>99999999910000000066600 - Child Support Enforcement FY16 Total</b>	<b>21,984</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Funded Program : 99999999910000000081800 - Child Support Enforcement FY17</b>						
500100 - Salary-Regular	60,690	0	0	0	0	N/A
501100 - Benefits-FICA	4,412	0	0	0	0	N/A
501300 - Benefits-Health Insurance	14,168	0	0	0	0	N/A
501500 - Benefits-Retirement	7,528	0	0	0	0	N/A
<b>50 - Personnel Costs Total</b>	<b>86,798</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
510200 - Telecommunications Wired	3,780	0	0	0	0	N/A
<b>51 - Contractual Services Total</b>	<b>3,780</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
520100 - Office Supplies	451	0	0	0	0	N/A
<b>52 - Supplies and Materials Total</b>	<b>451</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>99999999910000000081800 - Child Support Enforcement FY17 Total</b>	<b>91,029</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Funded Program : 99999999910000000085700 - Child Support Enforcement FY18</b>						
500100 - Salary-Regular	0	91,769	91,769	0	-91,769	-100.00%
<i>Projected expenses for FY 2018 1*857</i>						
501100 - Benefits-FICA	0	5,802	5,802	0	-5,802	-100.00%
<i>Projected expenses for FY 2018 1*857</i>						

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### Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>2600000000 - Grants-External</b>						
<b>Funded Program : 99999999910000000085700 - Child Support Enforcement FY18</b>						
501300 - Benefits-Health Insurance	0	18,975	18,975	0	-18,975	-100.00%
<i>Projected expenses for FY 2018 1*857</i>						
501500 - Benefits-Retirement	0	11,237	11,237	0	-11,237	-100.00%
<i>Projected expenses for FY 2018 1*857</i>						
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>127,783</b>	<b>127,783</b>	<b>0</b>	<b>-127,783</b>	<b>-100.00%</b>
513100 - Mileage	0	79	79	0	-79	-100.00%
<i>Projected expenses for FY 2018 1*857</i>						
<b>51 - Contractual Services Total</b>	<b>0</b>	<b>79</b>	<b>79</b>	<b>0</b>	<b>-79</b>	<b>-100.00%</b>
520100 - Office Supplies	0	1,893	1,893	0	-1,893	-100.00%
<i>Projected expenses for FY 2018 1*857</i>						
<b>52 - Supplies and Materials Total</b>	<b>0</b>	<b>1,893</b>	<b>1,893</b>	<b>0</b>	<b>-1,893</b>	<b>-100.00%</b>
<b>99999999910000000085700 - Child Support Enforcement FY18 Total</b>	<b>0</b>	<b>129,755</b>	<b>129,755</b>	<b>0</b>	<b>-129,755</b>	<b>-100.00%</b>
<b>Funded Program : 99999999910000000093700 - Child Support Enforcement FY19</b>						
500100 - Salary-Regular	0	0	0	91,003	91,003	N/A
<i>Projected expenses for FY 2019 1*937</i>						
501100 - Benefits-FICA	0	0	0	5,743	5,743	N/A
<i>Projected expenses for FY 2019 1*937</i>						
501300 - Benefits-Health Insurance	0	0	0	23,174	23,174	N/A
<i>Projected expenses for FY 2019 1*937</i>						
501500 - Benefits-Retirement	0	0	0	9,309	9,309	N/A
<i>Projected expenses for FY 2019 1*937</i>						
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>129,229</b>	<b>129,229</b>	<b>N/A</b>
510200 - Telecommunications Wired	0	0	0	0	0	N/A
<i>Projected expenses for FY 2019 1*937</i>						
513100 - Mileage	0	0	0	79	79	N/A
<i>Projected expenses for FY 2019 1*937</i>						
<b>51 - Contractual Services Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>79</b>	<b>79</b>	<b>N/A</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>2600000000 - Grants-External</b>						
<b>Funded Program : 999999999910000000093700 - Child Support Enforcement FY19</b>						
520100 - Office Supplies	0	0	0	1,307	1,307	N/A
<i>Projected expenses for FY 2019 1*937</i>						
<b>52 - Supplies and Materials Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,307</b>	<b>1,307</b>	<b>N/A</b>
<b>999999999910000000093700 - Child Support Enforcement FY19 Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130,615</b>	<b>130,615</b>	<b>N/A</b>
<b>Funded Program : 999999999920000000040300 - Family Law Grant FY15</b>						
500100 - Salary-Regular	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 2*694</i>						
501100 - Benefits-FICA	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 2*694</i>						
501300 - Benefits-Health Insurance	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 2*694</i>						
501500 - Benefits-Retirement	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 2*694</i>						
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>999999999920000000040300 - Family Law Grant FY15 Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Funded Program : 999999999920000000058400 - Court House Security FY17</b>						
500100 - Salary-Regular	204,807	0	0	0	0	N/A
501100 - Benefits-FICA	15,201	0	0	0	0	N/A
501300 - Benefits-Health Insurance	37,500	0	0	0	0	N/A
501500 - Benefits-Retirement	25,308	0	0	0	0	N/A
<b>50 - Personnel Costs Total</b>	<b>282,816</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
510300 - Printing	265	0	0	0	0	N/A
513500 - Conferences & Seminar Fees	145	0	0	0	0	N/A
515900 - Other Contractual Services	23,300	0	0	0	0	N/A

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>2600000000 - Grants-External</b>						
<b>Funded Program : 99999999920000000058400 - Court House Security FY17</b>						
515950 - Training Services	5,088	0	0	0	0	N/A
<b>51 - Contractual Services Total</b>	<b>28,798</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
520100 - Office Supplies	234	0	0	0	0	N/A
<b>52 - Supplies and Materials Total</b>	<b>234</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>99999999920000000058400 - Court House Security FY17 Total</b>	<b>311,848</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Funded Program : 99999999920000000058700 - Courthouse Security</b>						
530200 - Capital Outlay-Permanent Structures	63,560	0	0	0	0	N/A
<b>53 - Capital Outlay Total</b>	<b>63,560</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>99999999920000000058700 - Courthouse Security Total</b>	<b>63,560</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Funded Program : 99999999920000000061800 - Family Law Grant FY18</b>						
500100 - Salary-Regular	0	274,647	274,647	0	-274,647	-100.00%
100% cost reimbursable grant						
501100 - Benefits-FICA	0	20,829	20,829	0	-20,829	-100.00%
100% cost reimbursable grant						
501300 - Benefits-Health Insurance	0	57,500	57,500	0	-57,500	-100.00%
100% cost reimbursable grant						
501500 - Benefits-Retirement	0	33,201	33,201	0	-33,201	-100.00%
100% cost reimbursable grant						
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>386,177</b>	<b>386,177</b>	<b>0</b>	<b>-386,177</b>	<b>-100.00%</b>
513100 - Mileage	0	729	729	0	-729	-100.00%
100% cost reimbursable grant						
515900 - Other Contractual Services	0	38,000	38,000	0	-38,000	-100.00%
100% cost reimbursable grant						
515950 - Training Services	0	5,000	5,000	0	-5,000	-100.00%
100% cost reimbursable grant						
<b>51 - Contractual Services Total</b>	<b>0</b>	<b>43,729</b>	<b>43,729</b>	<b>0</b>	<b>-43,729</b>	<b>-100.00%</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>2600000000 - Grants-External</b>						
<b>999999999920000000061800 - Family Law Grant FY18 Total</b>	<b>0</b>	<b>429,906</b>	<b>429,906</b>	<b>0</b>	<b>-429,906</b>	<b>-100.00%</b>
<b>Funded Program : 999999999920000000064500 - Court Researcher FY17</b>						
520100 - Office Supplies	322	0	0	0	0	N/A
520200 - Data Processing Equipment & Supplies	317	0	0	0	0	N/A
<b>52 - Supplies and Materials Total</b>	<b>639</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>999999999920000000064500 - Court Researcher FY17 Total</b>	<b>639</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Funded Program : 999999999920000000069400 - Family Law Grant FY19</b>						
500100 - Salary-Regular	0	0	0	158,560	158,560	N/A
<i>2.5 FTE 100% cost reimbursable Grant</i>						
501100 - Benefits-FICA	0	0	0	12,130	12,130	N/A
<i>2.5 FTE 100% cost reimbursable Grant</i>						
501300 - Benefits-Health Insurance	0	0	0	29,612	29,612	N/A
<i>2 FTE 100% cost reimbursable Grant</i>						
501500 - Benefits-Retirement	0	0	0	20,698	20,698	N/A
<i>2.5 FTE 100% cost reimbursable Grant</i>						
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>221,000</b>	<b>221,000</b>	<b>N/A</b>
513100 - Mileage	0	0	0	729	729	N/A
<i>reimbursement for travel to mtgs outside office</i>						
515900 - Other Contractual Services	0	0	0	38,000	38,000	N/A
<i>Contractual Services supporting family law issues</i>						
515950 - Training Services	0	0	0	5,000	5,000	N/A
<i>Training for Pro Bono Lawyers</i>						
<b>51 - Contractual Services Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>43,729</b>	<b>43,729</b>	<b>N/A</b>
<b>999999999920000000069400 - Family Law Grant FY19 Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>264,729</b>	<b>264,729</b>	<b>N/A</b>
<b>Funded Program : 999999999920000000069500 - Court Researcher FY19</b>						
500100 - Salary-Regular	0	0	0	53,290	53,290	N/A
<i>Based on 1 FTE with COLA &amp; Step Increases in FY 2019</i>						
501100 - Benefits-FICA	0	0	0	4,077	4,077	N/A

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>2600000000 - Grants-External</b>						
<b>Funded Program : 99999999920000000069500 - Court Researcher FY19</b>						
501300 - Benefits-Health Insurance	0	0	0	15,000	15,000	N/A
501500 - Benefits-Retirement	0	0	0	6,395	6,395	N/A
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>78,762</b>	<b>78,762</b>	<b>N/A</b>
513110 - Ground Transportation	0	0	0	250	250	N/A
<i>Mileage for 1 FTE to travel to meetings and conferences</i>						
513500 - Conferences & Seminar Fees	0	0	0	400	400	N/A
<i>1-2 conferences for 1 FTE in FY 2019</i>						
<b>51 - Contractual Services Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>650</b>	<b>650</b>	<b>N/A</b>
520100 - Office Supplies	0	0	0	2,500	2,500	N/A
<b>52 - Supplies and Materials Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>N/A</b>
<b>99999999920000000069500 - Court Researcher FY19 Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>81,912</b>	<b>81,912</b>	<b>N/A</b>
<b>Funded Program : 99999999960000000023900 - Child Support Enforcement (051-0101)</b>						
500100 - Salary-Regular	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 1*937</i>						
501100 - Benefits-FICA	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 1*937</i>						
501300 - Benefits-Health Insurance	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 1*937</i>						
501500 - Benefits-Retirement	0	0	0	0	0	N/A
<i>Adjust to FY2019 Grant 1*937</i>						
<b>50 - Personnel Costs Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>99999999960000000023900 - Child Support Enforcement (051-0101) Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Funded Program : 999999999999999999900 - Administration</b>						
515900 - Other Contractual Services	800	0	0	0	0	N/A
515950 - Training Services	250	0	0	0	0	N/A
<b>51 - Contractual Services Total</b>	<b>1,050</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
520100 - Office Supplies	1,607	0	0	0	0	N/A



Circuit Court Division Detail

Division Expenditure Detail : 7300000000 - Circuit Court

Fund : Grants Fund

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>2600000000 - Grants-External</b>						
<b>Funded Program : 999999999999999999900 - Administration</b>						
520200 - Data Processing Equipment & Supplies	1,864	0	0	0	0	N/A
<b>52 - Supplies and Materials Total</b>	<b>3,471</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>99999999999999999999900 - Administration Total</b>	<b>4,521</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>2600000000 - Grants-External Total</b>	<b>493,581</b>	<b>559,661</b>	<b>559,661</b>	<b>477,256</b>	<b>-82,405</b>	<b>-14.72%</b>
<b>7300000000 - Circuit Court Total</b>	<b>493,581</b>	<b>559,661</b>	<b>559,661</b>	<b>477,256</b>	<b>-82,405</b>	<b>-14.72%</b>

## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Division Narrative :** 7300000000 - Circuit Court

**Fund :** Trust And Agency Multifarious

**Narrative :**

Pursuant to Section 7-204 of the Courts and Judicial Proceedings Article of the Annotated Code of Maryland, the Clerk of the Circuit Court for Howard County deposits appearance fees collected by the Clerk into a special account designated as the Law Library Fund. The \$10 fee is collected for docketing the appearance of counsel bringing a civil or criminal action in the court, or for docketing the appearance of counsel when bringing or defending a case in the Court of Appeals. The Howard County Fund is to be used for the general purposes of the court library, including the necessary expenses for books and library equipment. The Law Library and Legal Resource Center is the only law library in the County. Many Court users are self represented (they don't have a lawyer) and need access to the law as it applies in his or her case.

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## Fiscal 2019 Operating Budget Detail Backup

### Circuit Court Division Detail

**Division Expenditure Detail :** 7300000000 - Circuit Court

**Fund :** Trust And Agency Multifarious

	FY 2017 Actual	FY 2018 Approved	FY 2018 Estimate	FY 2019 Proposed	\$ Change	% Change
<b>5080000000 - TAMF</b>						
<b>Funded Program : 99999999970000000019800 - Circuit Court T&amp;A</b>						
589900 - Other Expenses	21,348	0	52,000	52,000	52,000	N/A
<b>58 - Expense Other Total</b>	<b>21,348</b>	<b>0</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>N/A</b>
<b>99999999970000000019800 - Circuit Court T&amp;A Total</b>	<b>21,348</b>	<b>0</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>N/A</b>
<b>Funded Program : 9999999999999999999900 - Administration</b>						
589900 - Other Expenses	0	52,000	0	0	-52,000	-100.00%
<b>58 - Expense Other Total</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>-52,000</b>	<b>-100.00%</b>
<b>999999999999999999999900 - Administration Total</b>	<b>0</b>	<b>52,000</b>	<b>0</b>	<b>0</b>	<b>-52,000</b>	<b>-100.00%</b>
<b>5080000000 - TAMF Total</b>	<b>21,348</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>0</b>	<b>0.00%</b>
<b>7300000000 - Circuit Court Total</b>	<b>21,348</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>	<b>0</b>	<b>0.00%</b>